

## **Monmouth U3A – Statement of Policy**

Monmouth U3A aims to help members meet new people, do new things and learn from each other.

Membership is open to those from all walks of life who meet the single criterion of being retired or semi-retired, on payment of a small annual membership fee.

We will collect the minimum of personal information from you consistent with being able to contact you and meet our regulatory requirements. We aim to keep this information secure and will not share it without your specific consent.

We have interest groups involved in many activities, some physical and some not, but through assessment of risk and the common sense of our members we aim to keep everyone safe. Occasionally this may mean we advise against someone taking part in an activity that could be judged a significant risk.

We will not have any activity groups that are overtly political in nature but we welcome mature debate.

The organisation is a charity with elected trustees forming a small committee. Any member may be elected to the committee and new members are particularly welcome. Elections take place every year.

The committee exists to uphold the constitution, facilitate the organisation of the various activities, provide help and guidance to convenors and manage the finances so that the charity has a sound financial footing while keeping the annual fee to a minimum. Where potential conflicts of interest arise with trustees then the person(s) will be required to declare an interest and withdraw from any decision-making.

Contact with members, wherever possible, will be electronic to minimise cost, both financial and environmental.

Members are asked to behave with due respect for the wishes, wellbeing and beliefs of other members. Membership may be withdrawn from anyone who engages in inappropriate behaviour. Our full terms and conditions of membership are available on our web-site.

Complaints about behaviour, or general matters should be communicated to the Chair of the Committee unless the complaint is about the Chair in which case it should be sent to the Committee Secretary.